

**STRASBURG C-3 SCHOOL DISTRICT  
ANNUAL FINANCIAL REPORT  
FOR THE YEAR ENDED JUNE 30, 2018**

**STRASBURG C-3 SCHOOL DISTRICT  
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## INDEPENDENT AUDITOR'S REPORT

Members of the Board of Education  
Strasburg C-3 School District

### Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, and each major fund of the Strasburg C-3 School District, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the Table of Contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note I; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

### Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, and each major fund of the Strasburg C-3 School District, as of June 30, 2018, and the respective changes in modified cash basis financial position thereof for the year then ended in conformity with the basis of accounting described in Note I.

## **Basis of Accounting**

I draw attention to Note I of the financial statements that describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. My opinions are not modified with respect to this matter.

## **Other Matters**

### **Report on Supplementary and Other Information**

My audit was conducted for the purpose of forming opinions on the financial statements as a whole that collectively comprise the Strasburg C-3 School District's basic financial statements. The budgetary comparison information, Schedule of Revenues-Modified Cash Basis, Schedule of Expenditures-Modified Cash Basis, and the Schedule of Debt Service Requirements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The budgetary comparison information, Schedule of Revenues-Modified Cash Basis, Schedule of Expenditures-Modified Cash Basis, and the Schedule of Debt Service Requirements are the responsibility of management and were derived from and relate directly to the underlying accounting records or other underlying records used to prepare the District's basic financial statements.

The Schedule of Revenues-Modified Cash Basis, Schedule of Expenditures-Modified Cash Basis, and the Schedule of Debt Service Requirements have been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the Schedule of Revenues-Modified Cash Basis, Schedule of Expenditures-Modified Cash Basis, and the Schedule of Debt Service Requirements are fairly stated in all material respects in relation to the financial statements as a whole.

The budgetary comparison information has not been subjected to the auditing procedures applied in the audit of the basic financial statements. I have applied limited procedures, which consisted primarily of inquiries of management regarding the method of measurement and presentation of these schedules. However, I did not audit this information and express no opinion on this financial information.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued my report dated September 13, 2018, on my consideration of the Strasburg C-3 School District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and considering the Strasburg C-3 School District's internal control over financial reporting and compliance.

*Randall Fiene*

Randall C. Fiene, CPA  
Concordia, Missouri  
September 13, 2018

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

**EXHIBIT A**  
**STRASBURG C-3 SCHOOL DISTRICT**  
**STATEMENT OF NET POSITION-MODIFIED CASH BASIS**  
**JUNE 30, 2018**

**ASSETS**

Cash	\$ 814,708
Investments	<u>88,483</u>
<b>TOTAL ASSETS</b>	<u><u>903,191</u></u>

**NET POSITION**

Restricted for:	
Professional development	3,239
Debt service	245,864
Capital outlay	45,366
Teachers' salaries and benefits	179,881
Unrestricted	<u>428,841</u>
<b>TOTAL NET POSITION</b>	<u><u>\$ 903,191</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

**EXHIBIT B**  
**STRASBURG C-3 SCHOOL DISTRICT**  
**STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	<u>Expenditures</u>	<u>Program Revenues</u>		<u>Net (Expenditures) Revenues and Changes in Net Assets</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
<b>Governmental activities:</b>				
Instructional services	\$ (1,076,157)	0	56,119	\$ (1,020,038)
Student services	(6,829)	5,018	0	(1,811)
Instructional staff support	(23,970)	0	27,947	3,977
Building administration	(208,237)	0	0	(208,237)
General administration and central services	(8,200)	0	0	(8,200)
Operation of plant	(109,959)	0	0	(109,959)
Transportation	(96,566)	0	14,768	(81,798)
Food service	(48,485)	15,468	18,693	(14,324)
Community services	(3,272)	1,024	0	(2,248)
Facilities acquisition and construction	(1,213,172)	0	0	(1,213,172)
Retirement of indebtedness	(45,000)	0	0	(45,000)
Interest expense	(42,955)	0	0	(42,955)
Other	(636)	0	0	(636)
<b>Net program (expenditures) revenues</b>	<b>\$ (2,883,438)</b>	<b>21,510</b>	<b>117,527</b>	<b>(2,744,401)</b>
<b>General revenues:</b>				
Current taxes				728,631
Delinquent taxes				94,288
School District Trust Fund				156,834
M&M surtax				484
Fines				3,691
State assessed utility taxes				57,471
Small schools grant				70,692
Basic Formula - State Monies				614,872
Basic Formula - Classroom Trust Fund				64,169
Other Local Sources				375
Investment income				4,156
<b>Total General Revenues</b>				<b>1,795,663</b>
Decrease in net position				(948,738)
<b>Net Position - beginning of year</b>				<b>1,851,929</b>
<b>Net Position - end of year</b>				<b>\$ 903,191</b>

The accompanying Notes to the Financial Statements are an integral part of this statement.

**FUND FINANCIAL STATEMENTS**



**EXHIBIT C**  
**STRASBURG C-3 SCHOOL DISTRICT**  
**BALANCE SHEET - MODIFIED CASH BASIS**  
**ALL GOVERNMENTAL FUNDS**  
**JUNE 30, 2018**

	Governmental Funds				Total
	General	Special Revenue	Debt Service	Capital Projects	
<b>ASSETS</b>					
Cash	\$ 432,080	179,881	157,381	45,366	814,708
Investments	0	0	88,483	0	88,483
<b>TOTAL ASSETS</b>	<b>\$ 432,080</b>	<b>179,881</b>	<b>245,864</b>	<b>45,366</b>	<b>903,191</b>
<b>FUND BALANCES</b>					
Restricted:					
Debt service	0	0	245,864	0	245,864
Professional development	3,239	0	0	0	3,239
Teachers' salaries and benefits	0	179,881	0	0	179,881
Assigned	0	0	0	45,366	45,366
Unassigned	428,841	0	0	0	428,841
<b>TOTAL FUND BALANCES</b>	<b>432,080</b>	<b>179,881</b>	<b>245,864</b>	<b>45,366</b>	<b>903,191</b>

The accompanying Notes to the Financial Statements are an integral part of this statement.

**EXHIBIT D**  
**STRASBURG C-3 SCHOOL DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCES - MODIFIED CASH BASIS - ALL GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	General	Special Revenue	Debt Service	Capital Projects	Total
<b>REVENUES</b>					
Local	\$ 694,040	107,252	202,494	2,492	1,006,278
County	129	48,421	12,612	0	61,162
State	311,734	461,157	0	0	772,891
Federal	48,293	46,076	0	0	94,369
<b>TOTAL REVENUES</b>	<b>1,054,196</b>	<b>662,906</b>	<b>215,106</b>	<b>2,492</b>	<b>1,934,700</b>
<b>EXPENDITURES</b>					
Instruction	451,294	624,863	0	0	1,076,157
Student services	6,829	0	0	0	6,829
Guidance	458	0	0	0	458
Professional development	3,004	1,457	0	0	4,461
Media and health services	1,102	17,949	0	0	19,051
Board of Education	8,200	0	0	0	8,200
Building level administration	108,371	99,866	0	0	208,237
Operation of plant	109,959	0	0	0	109,959
Transportation	96,566	0	0	0	96,566
Food service	48,485	0	0	0	48,485
Community services	3,272	0	0	0	3,272
Facilities acquisition and construction	0	0	0	1,213,172	1,213,172
Retirement of debt	0	0	45,000	0	45,000
Interest	0	0	42,955	0	42,955
Other	0	0	636	0	636
<b>TOTAL EXPENDITURES</b>	<b>837,540</b>	<b>744,135</b>	<b>88,591</b>	<b>1,213,172</b>	<b>2,883,438</b>
Excess (deficiency) of revenues over expenditures before other financing sources (uses)	216,656	(81,229)	126,515	(1,210,680)	(948,738)
<b>OTHER FINANCING SOURCES (USES)</b>					
Operating transfers in	0	216,573	0	0	216,573
Operating transfers out	(216,573)	0	0	0	(216,573)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(216,573)</b>	<b>216,573</b>	<b>0</b>	<b>0</b>	<b>0</b>
Excess (deficiency) of revenues over expenditures after other financing sources (uses)	83	135,344	126,515	(1,210,680)	(948,738)
Fund balances at beginning of year.	431,997	44,537	119,349	1,256,046	1,851,929
Fund balances at end of year.	\$ 432,080	179,881	245,864	45,368	903,191

The accompanying Notes to the Financial Statements are an integral part of this statement.

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**NOTES TO THE FINANCIAL STATEMENTS**

**STRASBURG C-3 SCHOOL DISTRICT  
NOTES TO THE FINANCIAL STATEMENTS**

**I. Summary of Significant Accounting Policies**

**A. Reporting Entity**

The District is organized under the laws of the State of Missouri and is a primary government governed by an elected seven-member Board of Education. The District is not financially accountable for any other organization, nor is it a component unit of any other primary governmental entity.

**B. Basis of Presentation**

**GOVERNMENT – WIDE FINANCIAL STATEMENTS**

The Statement of Net Position–Modified Cash Basis and Statement of Activities–Modified Cash Basis display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. Since the District has no enterprise or internal service funds, the government-wide financial statements do not reflect business-type activities.

**FUND FINANCIAL STATEMENTS**

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitutes its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into two major categories: governmental and proprietary. The District presently has no proprietary or fiduciary funds. An emphasis is placed on major funds within the governmental categories. A fund is considered major if it is the primary operating fund of the District or meets the following criteria:

1. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
2. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined. Or,
3. The governing body elects to designate a governmental fund as major.

The Board of Education has elected to designate all governmental funds as major funds. The District's major governmental funds are as follows:

General Fund: The general fund is the general operating fund of the District. This fund is used to account for all financial resources except those required to be accounted for and reported in another fund.

Special Revenue Fund: Accounts for expenditures for certified employees involved in administration and instruction. It includes revenues restricted by the State and the local tax levy for the payment of teacher salaries and certain employee benefits.

Debt Service Fund: The Debt Service Fund is used to account for all financial resources that are restricted, committed, or assigned to expenditures for principal and interest.

Capital Projects Fund: The purpose of this fund is to account for all financial resources that are restricted, committed, or assigned to expenditures for capital outlay.

C. Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe “how” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

MEASUREMENT FOCUS

In the government-wide Statement of Net Position-Modified Cash Basis and the Statement of Activities-Modified Cash Basis, governmental activities are presented using the economic resources measurement focus, within the limitations of the modified cash basis of accounting.

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus, as applied to the modified cash basis of accounting, is used as appropriate. All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets (cash and investments) are generally included on the Balance Sheet-Modified Cash Basis-All Governmental Funds. They present sources and uses of available spendable financial resources (cash and investments) during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

BASIS OF ACCOUNTING

In the government-wide Statement of Net Position-Modified Cash Basis and Statement of Activities-Modified Cash Basis and the fund financial statements, governmental activities are presented using a modified cash basis of accounting. This basis recognizes assets, net position/fund equity, revenues, and expenditures when they result from cash transactions with the exception of investments. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

D. Pooled Cash

Cash resources of the individual funds are combined to form a pool of cash and cash equivalents, which is managed by the District Treasurer. Interest income received is allocated to contributing funds based on fund balances.

E. Capital Assets

Capital assets are recorded as expenditures in the General Fund and the Capital Projects Fund at the time the expenditures are paid.

F. Vacation and Sick Leave

Vacation time, personal business days, and sick leave are considered expenditures in the year paid. Such amounts unused and which are vested by the employee are payable upon termination. At June 30, 2018, the District's compensated leave liability balance was approximately \$25,386 which represents 612 days.

G. Teachers' Salaries

Payroll checks written and dated in June, 2018, for July and August, 2018, (payrolls from 2017-2018 contracts) are included in the financial statements as expenditures paid in the month of June. This practice has been consistently followed in previous years.

H. Inventories

Inventories are reported as expenditures in the appropriate fund when purchased.

I. Net Position

Net Position is classified and displayed in two components:

1. Restricted net position – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
2. Unrestricted net position – All other net positions that do not meet the definition of "restricted".

It is the District's policy to first use restricted net positions prior to the use of unrestricted net positions when the expenditure is incurred for purposes for which both restricted and unrestricted net positions are available.

J. Cash and Investments

The District's cash includes demand deposits and certificates of deposit. Investments consist of funds held in Missouri School District Direct Deposit Program accounts maintained at BOK Financial, United States Treasury Securities, and certificates of deposit with a term of three months or greater.

K. Statement of Activities—Modified Cash Basis

In the Statement of Activities-Modified Cash Basis, revenues that are derived directly from each activity or from parties outside the District's taxpayers are reported as program revenues. The District has the following program revenues in each activity:

Instructional services	State and federal aid
Student services	Student activity fees
Transportation	Transportation state aid
Food service	State and Federal aid, meal prices paid by food service participants.
Instructional Staff Support	State and federal aid

L. Long-Term Debt

Long-term debt arising from cash transactions of the governmental funds is not reported in the government-wide financial statements or the fund financial statements, which is consistent with the (modified) cash basis of accounting. The debt proceeds are reported as other financing sources and payment of principal and interest are reported as disbursements.

II. Deposits and Investments

The District complies with various restrictions on deposits and investments which are imposed by state statutes and bond covenants.

Investments

Investments of the District as of June 30, 2018 are as follows:

<u>Investment Type</u>	<u>Maturity</u>	<u>Amount</u>
BOK Financial through the Missouri School District Direct Deposit Program	Not Applicable	<u>88,483</u>
Total Investments		<u>\$ 88,483</u>

Interest Rate Risk: Interest risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with the District's investment policy and state law, the District manages its exposure to declines in fair values by investing only in the Missouri School District Direct Deposit Program and United States Treasury Securities.

The District's investments with BOK Financial are invested in investment contracts in accordance with Sections 165.051 and 360.120 of the Missouri Revised Statutes through the Missouri School District Direct Deposit Program. Each district investing in the program owns a pro-rata share of each investment which is held in the name of the district. Fair market value approximates cost and carries various interest rates.

Credit Risk: Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The District's credit risk in the Missouri School District Direct Deposit Program is set forth in Section 360.120.1(5), which allows the District to invest its funds in investment agreements constituting an obligation of a bank, bank holding company, savings and loan association, trust company, financial institution or other credit provider whose outstanding unsecured long-term debt is rated at the time of such agreement in either of the two highest rating categories by a nationally recognized rating service.

**Concentration of Credit Risk:** Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The District limits its concentration to the Missouri School District Direct Deposit Program and United States Treasury Securities.

**Custodial Credit Risk-Investments:** Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party. The District's investment custodial credit risk is limited to investment contracts through the Missouri School District Direct Deposit Program and United States Treasury Securities.

**Deposits**

**Custodial Credit Risk-Deposits:** Custodial credit risk for deposits is the risk that, in the event of a depository financial institution failure, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. In accordance with Section 110.010 and 110.020, RSMo, the District's deposits at June 30, 2018, were entirely insured by the Federal Deposit Insurance Corporation (FDIC). Of the District's total deposits of \$923,799 at June 30, 2018, \$923,799 was insured by the FDIC.

**III. Taxes**

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on November 1 and payable by December 31. Counties collect the property taxes and remit it to the District.

The District also received sales tax collected by the state and remitted based on eligible pupils. The District is required to reduce its property tax levy by one-half the amount of sales tax estimated to be received in the subsequent calendar year.

The assessed valuation of the tangible taxable property for calendar year 2017 for purposes of local taxation was as follows:

Residential	\$	9,984,170
Agricultural		1,206,050
Commercial		200,243
Personal Property		2,830,857
Total	\$	<u>14,221,320</u>

The tax levy per \$100 of the assessed valuation of tangible taxable property for calendar year 2017 for purposes of local taxation was as follows:

	<u>Unadjusted</u>	<u>Adjusted</u>
General Fund	\$ 4.1225	4.1225
Debt Service Fund	1.3475	1.3475
Total	\$ <u>5.4700</u>	<u>5.4700</u>



IV. Bonds Payable

The following is a summary of bond transactions for the year ended June 30, 2018:

Bonds Payable, July 1, 2017	\$ 1,700,000
Bonds Retired	<u>(45,000)</u>
Bonds Payable, June 30, 2018	<u>\$ 1,655,000</u>

Bonds payable consist of General Obligation Bonds Series 2012, with various interest rates ranging from 1.70 percent to 2.75 percent, interest payments due semiannually on March 1 and September 1, and principal payments due annually in March; and General Obligation Bonds Series 2017, with interest rates ranging from 1.20 percent to 5 percent, interest payments due semiannually on March 1 and September 1, and principal payments due annually in March.

Schedule 13 found in the Other Supplementary Data shows the future debt service requirements for each bond issue.

Article VI, Section 26(b), Constitution of Missouri, limits the outstanding amount of authorized general obligation bonds of a district to 15 percent of the assessed valuation of the district. The legal debt margin (excluding state assessed railroad and utility) of the District at June 30, 2018 was:

Constitutional debt limit	\$ 2,133,198
General obligation bonds payable	(1,655,000)
Amount available in Debt Service Fund	<u>245,864</u>
LEGAL DEBT MARGIN	<u>\$ 724,062</u>

V. Cafeteria Plan

The cafeteria plan is a flexible compensation program created in accordance with Internal Revenue Code Section 125. This plan permits employees to reduce their salaries in exchange for nontaxable benefits, creating tax savings that are used to pay or reimburse certain expenses elected by the employees. The options available to employees are medical expense reimbursement, dependent care reimbursement, and premium payment for state medical and life insurance.

VI. Claims and Judgments

The District receives substantial funding from state and federal governments. Expenditures financed by this funding are subject to audit by those state and federal governments. If expenditures are disallowed due to noncompliance with state or federal regulations, the District may be required to reimburse the applicable government. As of June 30, 2018, expenditures have not been audited by state or federal governments, but the District believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any individual government funds or the overall financial position of the District.

VII. Interfund Transfers

Transfers between funds of the primary government for the year ended June 30, 2018, were as follows:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ 0	216,573
Special Revenue Fund	<u>216,573</u>	<u>0</u>
Total	<u>\$ 216,573</u>	<u>216,573</u>

These transfers were used to move receipts from the fund that statute or budget requires to collect them, to the funds that statute or budget requires to disburse them.

VIII. Post-Employment Benefits

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the District provides health care benefits to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured on or before the month for the actual month covered. This program is offered for duration of 18 months after the termination date. There is no associated cost to the District under this program.

IX. Risk Management

The District is exposed to various risk of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District has transferred its risk by obtaining coverage from commercial insurance companies. There has been no significant reduction in insurance coverage from the previous year.

X. Pension Plans— Public School and Education Employee Retirement Systems of Missouri

**General Information about the Pension Plan**

*Plan Description.* PSRS is a mandatory cost-sharing multiple employer retirement system for all full-time certificated employees and certain part-time certificated employees of all public school districts in Missouri (except the school districts of St. Louis and Kansas City) and all public community colleges. PSRS also includes certificated employees of PSRS, Missouri State Teachers' Association, Missouri State High School Activities Association, and certain employees of the State of Missouri who elected to remain covered by PSRS under legislation enacted in 1986, 1987, and 1989. The majority of PSRS members are exempt from Social Security contributions. In some instances, positions may be determined not to be exempt from Social Security contributions. Any PSRS member who is required to contribute to Social Security comes under the requirements of Section 169.070 (9) RSMo, known as the "2/3's statute." PSRS members required to contribute to Social Security are required to contribute two-thirds of the approved PSRS contribution rate and their employer is required to match the contribution. The members' benefits are further calculated at two-thirds the normal benefit amount.

*Plan Description.* PEERS is a mandatory cost-sharing multiple employer retirement system for all public school district employees (except the school districts of St. Louis and Kansas City),

employees of the Missouri Association of School Administrators, and community college employees (except the Community College of St. Louis). Employees of covered districts who work 20 or more hours per week on a regular basis and who are not contributing members of the Public School Retirement System of Missouri (PSRS) must contribute to PEERS. Employees of PSRS who do not hold Missouri educator certificates also contribute to PEERS. PEERS was established as a trust fund by an Act of the Missouri General Assembly effective October 13, 1965. Statutes governing the System are found in Sections 169.600-169.715 and Sections 169.560-169.595 RSMo. The statutes place responsibility for the operation of PEERS on the Board of Trustees of the Public School Retirement System of Missouri.

*Benefits Provided.* PSRS is a defined benefit plan providing retirement, disability, and death/survivor benefits. Members are vested for service retirement benefits after accruing five years of service. Individuals who (a) are at least age 60 and have a minimum of 5 years of service, (b) have 30 years of service, or (c) qualify for benefits under the “Rule of 80” (service and age total at least 80) are entitled to a monthly benefit for life, which is calculated using a 2.50 percent benefit factor. Beginning July 1, 2001, and ending July 1, 2014, a 2.55 percent benefit factor was used to calculate benefits for members who have 31 or more years of service. Actuarially age-reduced benefits are available for members with five to 24.9 years of service at age 55. Members who are younger than age 55 and who do not qualify under the “Rule of 80” but have between 25 and 29.9 years of service may retire with a lesser benefit factor. Members that are three years beyond normal retirement can elect to have their lifetime monthly benefits actuarially reduced in exchange for the right to also receive a one-time partial lump sum (PLSO) payment at retirement equal to 12, 24, or 36 times the Single Life benefit amount.

PEERS is a defined benefit plan providing service retirement and disability benefits to its members. Members are vested for service retirement benefits after accruing five years of service. Individuals who (a) are at least age 60 and have a minimum of 5 years of service, (b) have 30 years of service, or (c) qualify for benefits under the “Rule of 80” (service and age total at least 80) are entitled to a monthly benefit for life, which is calculated using a 1.61 percent benefit factor. Members qualifying for “Rule of 80” or “30-and-out” are entitled to an additional temporary .8% benefit multiplier until reaching minimum Social Security age (currently age 62). Actuarially age-reduced retirement benefits are available with five years of service at age 55. Members who are younger than age 55 and who do not qualify under the “Rule of 80” but have between 25 and 29.9 years of service may retire with a lesser benefit factor. Members that are three years beyond normal retirement can elect to have their lifetime monthly benefits actuarially reduced in exchange for the right to also receive a one-time partial lump sum (PLSO) payment at retirement equal to 12, 24, or 36 times the Single Life benefit amount.

Summary Plan Descriptions detailing the provisions of the plans can be found on the Systems’ website at [www.psr-peers.org](http://www.psr-peers.org).

*Cost-of-living Adjustments (COLA).* The Board of Trustees has established a policy of providing a 0.00 percent COLA for years in which the CPI increases between 0.00 percent and 2.00 percent, a 2.00 percent COLA for years in which the CPI increases between 2.00 percent and 5.00 percent, and a COLA of 5.00 percent if the CPI increase is greater than 5.00 percent. If the CPI decreases, no COLA is provided. For any PSRS member retiring on or after July 1, 2001, such adjustments commence on the second January after commencement of benefits and occur annually thereafter. For PEERS members, such adjustments commence on the fourth January after commencement of benefits and occur annually thereafter. The total of such increases may not exceed 80.00 percent of the original benefit for any member.

*Contributions.* PSRS members were required to contribute 14.50 percent of their annual covered salary during the fiscal years 2016, 2017 and 2018. Employers were required to match the contributions made by employees. The contribution rate is set each year by the PSRS Board of Trustees upon the recommendation of the independent actuary within the contribution restrictions set in Section 169.030 RSMo. The annual statutory increase in the total contribution rate may not exceed 1 % of pay.

PEERS members were required to contribute 6.86% of their annual covered salary during fiscal years 2016, 2017 and 2018. Employers were required to match the contributions made by employees. The contribution rate is set each year by the PSRS Board of Trustees upon the recommendation of the independent actuary within the contribution restrictions set in Section 169.030 RSMo. The annual statutory increase in the total contribution rate may not exceed 0.5 % of pay.

The District's contributions to PSRS and PEERS were \$92,266 and \$10,154, respectively for the year ended June 30, 2018.

#### XI. Post-Employment Health Care Plan

*Plan Description:* The District participates in a multiple-employer defined benefit health care plan administered by Midwest Public Risk. The District provides medical insurance benefits to eligible retirees through this plan in accordance with the Consolidated Omnibus Budget Reconciliation Act (COBRA). The obligation for payment of benefits has been transferred from the District to the retiree. The retiree sends the premium directly to Midwest Public Risk.

Various policies give the Board of Education the authority to establish and amend benefit provisions for current and retired employees. The District does not guarantee benefits in the event of the insurance company's insolvency. The District does not issue a separate publicly available financial report.

The District is legally required to include any retirees for whom it provides health insurance coverage in the same insurance pool as its active employees, whether the premiums are paid by the District or the retiree. Consequently, participating retirees are considered to receive a secondary benefit known as an "implicit rate subsidy." This benefit relates to the assumption that the retiree is receiving a more favorable premium rate than they would otherwise be able to obtain if purchasing insurance on their own, due to being included in the same pool with the District's younger and statistically healthier active employees.

*Funding Policy:* The District requires retired plan members to contribute 100% of the premium amount for the plan option they select. While, in regards to retirees, this amount contains an implied rate subsidy by the District through a reduced blended premium covering all current employees and retirees, there is no actuarial valuation performed to determine the amount of such subsidy. Because the retiree insurance premium as established is paid entirely by retiree contributions directly to Midwest Public Risk, there is no cash outflow by the District related to these benefits. Therefore, there are no cash basis disbursements reported for the District in regards to plan benefits.

The plan options and contribution requirements of plan members is reviewed and established annually by the Board of Education. The required contribution is based on plan options offered by the insurance company. The District does not provide any additional amount to prefund benefits nor does the plan have an actuarial valuation.

## XII. Fund Balance Reporting

GASB 54 provides for two major types of fund balances, which are nonspendable and spendable. Nonspendable fund balances are balances that cannot be spent because they are not expected to be converted to cash or they are legally or contractually required to remain intact. The District has no nonspendable fund balances.

GASB 54 has provided a hierarchy of spendable fund balances, based on a hierarchy of spending constraints.

- Restricted: fund balances that are constrained by external parties, constitutional provisions, or enabling legislation.
- Committed: fund balances that contain self-imposed constraints of the government from its highest level of decision making authority.
- Assigned: fund balances that contain self-imposed constraints of the government to be used for a particular purpose.
- Unassigned: fund balance of the General Fund that is not constrained for any particular purpose.

The District has classified its fund balances with the following hierarchy:

Spendable: The District has classified the spendable fund balances as *Restricted*, *Assigned* and *Unassigned* and considered each to have been spent when expenditures are incurred. The District currently has no funds classified as committed.

- Restricted for State Categorical Programs, Capital Projects, Debt Service and Student Activities:

Federal Laws, Missouri Statutes and local ordinances require that certain revenues be specifically designed for the purposes of capital projects, debt service and student activities. The funds have been included in restricted category of fund balance. The restricted fund balances totaled \$428,984 and represents \$245,864 in debt service, \$3,239 in professional development and \$179,881 in teachers' salaries.

- Assigned:  
The assigned fund balance for the Capital Projects Fund is \$45,366.
- Unassigned:  
The unassigned fund balance for the General Fund is \$432,080.

## XIII. Budgets and Budgetary Practices

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

- A. In accordance with Chapter 67, RSMo, the District adopts a budget for each fund.
- B. Prior to July, the superintendent, who serves as the budget officer, submits to the Board of Education a proposed budget for the fiscal year beginning on the following July 1. The proposed budget includes estimated revenues and proposed expenditures for all district funds. Budgeted expenditures cannot exceed beginning available monies plus estimated revenues for the year.
- C. A public hearing is conducted to obtain taxpayer comments. Prior to its approval by the Board of Education, the budget document is available for public inspection.
- D. In June, 2017, the budget was legally enacted by a vote of the Board of Education.
- E. Subsequent to its formal approval of the budget, the Board of Education has the authority to make necessary adjustments to the budget by formal vote of the board.
- F. Budgets for district funds are prepared and adopted on the modified cash basis recognizing revenues when collected and expenditures when paid, except for investments.

**OTHER FINANCIAL SUPPLEMENTARY INFORMATION**

**SCHEDULE 1**  
**STRASBURG C-3 SCHOOL DISTRICT**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND**  
**BALANCES - MODIFIED CASH BASIS - BUDGET AND ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Local	\$ 634,273	694,040	694,040	0
County	0	129	129	0
State	282,850	311,734	311,734	0
Federal	61,000	48,293	48,293	0
<b>TOTAL REVENUES</b>	<u>978,123</u>	<u>1,054,196</u>	<u>1,054,196</u>	<u>0</u>
<b>EXPENDITURES</b>				
Instruction	388,355	451,294	451,294	0
Student activities	6,700	6,829	6,829	0
Guidance	200	458	458	0
Professional development	0	3,004	3,004	0
Media and health services	23,100	1,102	1,102	0
Board of Education	13,196	8,200	8,200	0
Building level administration	95,218	108,371	108,371	0
Operation of plant	106,165	109,959	109,959	0
Transportation	100,058	96,566	96,566	0
Food services	59,803	48,485	48,485	0
Community services	3,000	3,272	3,272	0
<b>TOTAL EXPENDITURES</b>	<u>795,795</u>	<u>837,540</u>	<u>837,540</u>	<u>0</u>
Excess (deficiency) of revenues over expenditures before other financing sources (uses)	<u>182,328</u>	<u>216,656</u>	<u>216,656</u>	<u>0</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers out	<u>(216,573)</u>	<u>(216,573)</u>	<u>(216,573)</u>	<u>0</u>
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>(216,573)</u>	<u>(216,573)</u>	<u>(216,573)</u>	<u>0</u>
Excess (deficiency) of revenues over expenditures after other financing sources (uses)	<u>(34,245)</u>	<u>83</u>	<u>83</u>	<u>0</u>
Fund balances at beginning of year	431,997	431,997	431,997	0
Fund balances at end of year	<u>\$ 397,752</u>	<u>432,080</u>	<u>432,080</u>	<u>0</u>



**SCHEDULE 2**  
**STRASBURG C-3 SCHOOL DISTRICT**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -**  
**MODIFIED CASH BASIS - BUDGET AND ACTUAL - SPECIAL REVENUE FUND**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Local	\$ 101,250	107,252	107,252	0
County	53,700	48,421	48,421	0
State	427,500	461,157	461,157	0
Federal	13,500	46,076	46,076	0
<b>TOTAL REVENUES</b>	<u>595,950</u>	<u>662,906</u>	<u>662,906</u>	<u>0</u>
<b>EXPENDITURES</b>				
Instruction	622,436	624,863	624,863	0
Professional development	3,580	1,457	1,457	0
Media and health services	19,613	17,949	17,949	0
Building level administration	109,604	99,866	99,866	0
<b>TOTAL EXPENDITURES</b>	<u>755,233</u>	<u>744,135</u>	<u>744,135</u>	<u>0</u>
Excess (deficiency) of revenues over expenditures before other financing sources (uses)	<u>(159,283)</u>	<u>(81,229)</u>	<u>(81,229)</u>	<u>0</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in	<u>216,573</u>	<u>216,573</u>	<u>216,573</u>	<u>0</u>
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>216,573</u>	<u>216,573</u>	<u>216,573</u>	<u>0</u>
Excess (deficiency) of revenues over expenditures after other financing sources (uses)	<u>57,290</u>	<u>135,344</u>	<u>135,344</u>	<u>0</u>
Fund balances at beginning of year	<u>44,537</u>	<u>44,537</u>	<u>44,537</u>	<u>0</u>
Fund balances at end of year	<u>\$ 101,827</u>	<u>179,881</u>	<u>179,881</u>	<u>0</u>

**SCHEDULE 3**  
**STRASBURG C-3 SCHOOL DISTRICT**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -**  
**MODIFIED CASH BASIS - BUDGET AND ACTUAL - DEBT SERVICE FUND**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Local	\$ 162,923	202,494	202,494	0
County	0	12,612	12,612	0
<b>TOTAL REVENUES</b>	<u>162,923</u>	<u>215,106</u>	<u>215,106</u>	<u>0</u>
<b>EXPENDITURES</b>				
Retirement of debt	125,000	45,000	45,000	0
Interest	23,000	42,955	42,955	0
Other	700	636	636	0
<b>TOTAL EXPENDITURES</b>	<u>148,700</u>	<u>88,591</u>	<u>88,591</u>	<u>0</u>
Excess (deficiency) of revenues over expenditures before other financing sources (uses)	<u>14,223</u>	<u>126,515</u>	<u>126,515</u>	<u>0</u>
Fund balances at beginning of year	119,349	119,349	119,349	0
Fund balances at end of year	<u>\$ 133,572</u>	<u>245,864</u>	<u>245,864</u>	<u>0</u>

**SCHEDULE 4**  
**STRASBURG C-3 SCHOOL DISTRICT**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -**  
**MODIFIED CASH BASIS - BUDGET AND ACTUAL - CAPITAL PROJECTS FUND**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Local	0	2,492	2,492	0
<b>TOTAL REVENUES</b>	<b>\$ 0</b>	<b>2,492</b>	<b>2,492</b>	<b>0</b>
<b>EXPENDITURES</b>				
Facilities acquisition and construction	1,263,644	1,213,172	1,213,172	0
<b>TOTAL EXPENDITURES</b>	<b>1,263,644</b>	<b>1,213,172</b>	<b>1,213,172</b>	<b>0</b>
Excess (deficiency) of revenues over expenditures	(1,263,644)	(1,210,680)	(1,210,680)	0
Fund balances at beginning of year	1,256,046	1,256,046	1,256,046	0
Fund balances at end of year	<b>\$ (7,598)</b>	<b>45,366</b>	<b>45,366</b>	<b>0</b>

SCHEDULE 5  
STRASBURG C-3 SCHOOL DISTRICT  
SCHEDULE OF REVENUES-MODIFIED CASH BASIS  
FOR THE YEAR ENDED JUNE 30, 2018

	General	Special Revenue	Debt Service	Capital Projects	Total (Memorandum Only)
<b>LOCAL</b>					
Current taxes	\$ 549,242	0	179,389	0	728,631
Delinquent taxes	71,576	0	22,712	0	94,288
School District Trust Fund (Prop C)	49,582	107,252	0	0	156,834
M&M surtax	366	0	118	0	484
Earnings from investments	1,389	0	275	2,492	4,156
Food service	15,468	0	0	0	15,468
Student activities	5,018	0	0	0	5,018
Community services	1,024	0	0	0	1,024
Other local sources	375	0	0	0	375
<b>TOTAL LOCAL</b>	<u>694,040</u>	<u>107,252</u>	<u>202,494</u>	<u>2,492</u>	<u>1,006,278</u>
<b>COUNTY</b>					
Fines	0	3,691	0	0	3,691
State assessed utility taxes	129	44,730	12,612	0	57,471
<b>TOTAL COUNTY</b>	<u>129</u>	<u>48,421</u>	<u>12,612</u>	<u>0</u>	<u>61,162</u>
<b>STATE</b>					
Basic formula - State Monies	153,715	461,157	0	0	614,872
Transportation aid	14,768	0	0	0	14,768
Early childhood special education	3,860	0	0	0	3,860
Basic formula - Classroom Trust Fund	64,169	0	0	0	64,169
Educational screening	4,196	0	0	0	4,196
Small schools grant	70,692	0	0	0	70,692
Food service	334	0	0	0	334
<b>TOTAL STATE</b>	<u>311,734</u>	<u>461,157</u>	<u>0</u>	<u>0</u>	<u>772,891</u>
<b>FEDERAL</b>					
IDEA Entitlement Funds, Prt B IDEA	1,449	29,011	0	0	30,460
Early childhood special education	538	0	0	0	538
School Lunch program	13,864	0	0	0	13,864
School Breakfast program	4,495	0	0	0	4,495
Title I - ESEA	0	17,065	0	0	17,065
Title IV.A Student Support and Academic Enrichment	2,799	0	0	0	2,799
Title II, Part A, ESEA - Teacher & Principal Quality	3,316	0	0	0	3,316
Title VI, Part B Rural Education Initiative	21,832	0	0	0	21,832
<b>TOTAL FEDERAL</b>	<u>48,293</u>	<u>46,076</u>	<u>0</u>	<u>0</u>	<u>94,369</u>
<b>TOTAL REVENUES \$</b>	<u><u>1,054,196</u></u>	<u><u>662,906</u></u>	<u><u>215,106</u></u>	<u><u>2,492</u></u>	<u><u>1,934,700</u></u>

**SCHEDULE 6  
STRASBURG C-3 SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES-MODIFIED CASH BASIS  
FOR THE YEAR ENDED JUNE 30, 2018**

	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>
Salaries	\$ 139,669	570,151	0	0
Fringe benefits	41,571	173,984	0	0
Tuition	317,442	0	0	0
Professional services	44,924	0	0	0
Audit and accounting	5,200	0	0	0
Technical services	11,123	0	0	0
Repairs and Maintenance	6,806	0	0	0
Water and Sewer	1,233	0	0	0
Trash Removal	864	0	0	0
Legal Service	55	0	0	0
Contracted transportation	90,229	0	0	0
Travel	3,771	0	0	0
Insurance	24,454	0	0	0
Communication	4,627	0	0	0
Advertising, printing, etc.	5,039	0	0	0
Supplies	67,101	0	0	0
Books and periodicals	21,369	0	0	0
Food service	18,286	0	0	0
Energy services	33,777	0	0	0
Retirement of indebtedness	0	0	45,000	0
Interest	0	0	42,955	0
Other	0	0	636	0
Capital Outlay	0	0	0	1,213,172
<b>TOTAL EXPENDITURES</b>	<b>\$ <u>837,540</u></b>	<b><u>744,135</u></b>	<b><u>88,591</u></b>	<b><u>1,213,172</u></b>

**SCHEDULE 7  
STRASBURG C-3 SCHOOL DISTRICT  
SCHEDULE OF DEBT SERVICE REQUIREMENTS  
FOR THE YEAR ENDED JUNE 30, 2018**

For the Year Ending June 30,	General Obligation Bonds Series 2012		General Obligation Bonds Series 2017		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2019	\$ 45,000	10,508	125,000	41,325	170,000	51,833
2020	45,000	9,742	100,000	39,825	145,000	49,567
2021	45,000	8,978	50,000	38,475	95,000	47,453
2022	50,000	7,988	50,000	37,625	100,000	45,613
2023	50,000	6,888	50,000	36,775	100,000	43,663
2024	50,000	5,788	50,000	35,775	100,000	41,563
2025	55,000	4,538	50,000	34,775	105,000	39,313
2026	55,000	3,162	50,000	33,600	105,000	36,762
2027	60,000	1,650	50,000	32,425	110,000	34,075
2028	0	0	125,000	31,250	125,000	31,250
2029	0	0	125,000	25,000	125,000	25,000
2030	0	0	125,000	18,750	125,000	18,750
2031	0	0	125,000	12,500	125,000	12,500
2032	0	0	125,000	6,250	125,000	6,250
<b>TOTAL</b>	<b>\$ 455,000</b>	<b>59,242</b>	<b>1,200,000</b>	<b>424,350</b>	<b>1,655,000</b>	<b>483,592</b>

The accompanying Notes to the Financial Statements are an integral part of this schedule.

**REPORTS ON INTERNAL CONTROLS AND COMPLIANCE MATTERS**

# RANDALL FIENE

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*Member of Missouri Society of  
Certified Public Accountants*

## **REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Members of the Board of Education  
Strasburg C-3 School District

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, and each major fund of Strasburg C-3 School District, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise Strasburg C-3 School District's basic financial statements, and have issued my report thereon dated September 13, 2018.

### **Internal Control Over Financial Reporting**

In planning and performing my audit of the financial statements, I considered the Strasburg C-3 School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Strasburg C-3 School District's internal control. Accordingly, I do not express an opinion on the effectiveness of the District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. I identified a certain deficiency in internal control, described in the accompanying Schedule of Findings and Responses that I consider to be a material weakness.



## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Strasburg C-3 School District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that was required to be reported under *Government Auditing Standards*.

### Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Randall C. Fiene, CPA  
Concordia, Missouri  
September 13, 2018

**STRASBURG C-3 SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND RESPONSES**

2018-1.      Segregation of Duties

Criteria: To safeguard against the possible loss, theft, or misuse of district funds, proper internal controls require that duties be segregated so that no one person maintains the general ledger, record and process expenditures, and record and process payroll.

Condition: During my review of the District's internal control policies and procedures, I noted that one person was primarily responsible to maintain the general ledger, record and process expenditures, and payroll.

Cause: Due to limited personnel, it is not always practical to entirely segregate duties.

Effect: The risk of intentional or unintentional errors and irregularities may not be prevented and go undetected when incompatible duties are not segregated.

Recommendation: Segregate duties so that no one person is responsible for maintaining the general ledger, recording and processing expenditures, and payroll.

Response:

*"As noted in the findings, due to limited personnel, it is not always practical to entirely segregate duties. A continued effort will be kept in reconciling bank statements and verifying the general ledger each month."*

# RANDALL FIENE

*Certified Public Accountant*

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Certified Public Accountants*

*Member of Missouri Society of  
Certified Public Accountants*

## **INDEPENDENT ACCOUNTANT'S REPORT ON MANAGEMENT'S ASSERTIONS ABOUT COMPLIANCE WITH SPECIFIED REQUIREMENTS OF MISSOURI LAWS AND REGULATIONS**

Members of the Board of Education  
Strasburg C-3 School District

I have examined management's assertions that Strasburg C-3 School District complied with the requirements of Missouri laws and regulations regarding budgetary and disbursement procedures; accurate disclosure of the District's attendance records of average daily attendance, standard day length, resident membership on the last Wednesday of September, pupil transportation records of the average daily transportation of pupils eligible and ineligible for state aid, the number of miles eligible and ineligible for state aid and other statutory requirements as listed in the Schedule of Selected Statistics during the year ended June 30, 2018. Strasburg C-3 School District's management is responsible for its assertions. My responsibility is to express an opinion on management's assertions based on my examination.

My examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that I plan and perform the examination to obtain reasonable assurance about whether management's assertions are fairly stated, in all material respects. An examination involves performing procedures to obtain evidence about management's assertions. The nature, timing, and extent of the procedures selected depend on my judgment, including an assessment of the risks of material misstatement of management's assertions, whether due to fraud or error. I believe that the evidence I obtained is sufficient and appropriate to provide a reasonable basis of my opinion.

In my opinion, management's assertions referred to above are fairly stated, in all material respects.

This report is intended solely for the information and use of the Board of Education, District management, and the Missouri Department of Elementary and Secondary Education and is not intended to be, and should not be, used by anyone other than these specified parties.



Randall C. Fiene, CPA  
Concordia, Missouri  
September 13, 2018

**STRASBURG C-3**  
**019-140**  
**SCHEDULE OF SELECTED STATISTICS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**1. Calendar**

A. Standard day length (SDL) – The total number of hours between the starting time of the first class and the dismissal time of the last class, minus the time allowed for lunch and one passing time, and minus Channel One time. Reported with 4 decimal places.

Kindergarten – Full day	6.6000 SDL
Grades 1 – 6	6.6000 SDL

B. The number of actual calendar hours classes were in session and pupils were under the direction of teachers during this school year was as follows:

Kindergarten - Full-day	1,127.40 hours
Grades 1 – 8	1,127.40 hours

C. The number of days classes were in session and pupils were under the direction of teachers during this school year was 174.

**2. Average Daily Attendance**

Kindergarten-Full-day	6.9965
Grades 1-8	111.0796
Grades 9-12 attending other districts	<u>39.5605</u>
Total Average Daily Attendance	<u><u>157.6366</u></u>

**3. September Membership**

The District's September, 2017 membership count of resident students in grades K-12, taken the last Wednesday in September who were enrolled on the count day, and in attendance at least one of the ten previous school days was 161 students.

**4. Free and Reduced Priced Lunch Full-time Equivalency Count**

Free	41
Reduced	<u>3</u>
Total	<u><u>44</u></u>

**6. Transportation**

- A. The school transportation allowable costs substantially conform to 5 CSR 30-261.040, Allowable Costs for State Transportation Aid.

True  False  Not applicable

- B. The District's school transportation ridership records are so maintained as to accurately disclose in all material respects the average number of regular riders transported.

True  False  Not applicable

- C. Based on the ridership records, the average number of students (non-disabled K-12, K-12 students with disabilities and career education) transported on a regular basis (ADT) was: Eligible ADT – 79.5 and ineligible ADT – 2.5.

True  False  Not applicable

- D. The District's transportation odometer mileage records are maintained in a manner to accurately disclose in all material respects the eligible and ineligible mileage for the year.

True  False  Not applicable

- E. Actual odometer records show the total District-operated and contracted mileage for the year was 41,553.

Of this total, the eligible non-disabled and students with disabilities route miles and the ineligible non-route and disapproved miles (combined) was: Eligible miles – 24,526 and ineligible miles (non-route/disapproved) – 17,292.

True  False  Not applicable

- F. The total number of days the District's transportation system operated was 174 days.

True  False  Not applicable