

**Strasburg C-3 School District**  
**School Procedures For The**  
**August 24th Re-Entry Phase**  
**2020-2021**



**7/30/2020**

## OVERVIEW

The entire world is seeking ways to address the COVID-19 pandemic. In our little corner of the world, the Strasburg C-3 School District is working to provide a safe environment for the children of our community. Administration has spent the past few months in dozens, if not hundreds, of virtual meetings with the Department of Elementary and Secondary Education, Missouri Association of School Administrators, Cass County Health Officials, and many other groups to determine the best practices to provide students with a safe and equitable education.

Thank you to our parents, faculty and staff for providing us with feedback over the past month including questions and concerns so we can address them in advance and take them into consideration as we plan for the fall. The Strasburg Re-entry Team used the surveys to help develop this plan.

For our faculty and staff we had approximately 10 employees participate in multiple forums to engage in conversations and take information back to others. The Board of Education reviewed this re-entry plan with the understanding that it will be updated with the best practices and recommendations of state and local education and health officials. Any new updates will be provided for the Board of Education to review.

Based on the needs and concerns of everyone in the district, parents and students will be able to choose their educational format from one of the options below:

- **REMOTE-ONLINE FORMAT:** The parent/guardian of the student must register using the Intent to Return form by noon on Thursday, August 13, 2020 to select the Remote-Online Learning Option for the fall semester.
  - Once a student is registered for online learning this must continue for the entire fall semester.
- **IN-PERSON FORMAT:** This is the traditional format where students will come to school and learn in a face to face environment with their teachers and peers. Students would switch to virtual learning only if the student were required to isolate or quarantine due to health concerns or if the district is forced to close. The parent/guardian of the student must register using the Intent to Return form by noon on Thursday, August 13, 2020 to select In-Person learning for the fall semester.

**The Learning Format Declaration Of Intent will be sent out by email, posted on the Strasburg PTO Facebook page and will be posted on the District Website on August 7<sup>th</sup>. We will also have computers available at registration appointment times for parents to use. Each family must fill out this form for every student in their household. It must be completed by noon on August 13, 2020.**

**\*\*Note-** The Strasburg School District may fully close, partially close, or change status at any time due to the health status of our community or region.

# SAFETY AND WELL BEING

## SCREENING AT HOME

### Section 1: Symptoms

If staff members or students have any of the following symptoms, that indicates a possible illness that puts them at risk for spreading illness to others, please do not attend school (see the when to return to school chart below).

Please check your child for these symptoms:

<input type="checkbox"/>	Temperature 100.4 degrees Fahrenheit or higher when taken by mouth.
<input type="checkbox"/>	Sore throat.
<input type="checkbox"/>	New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline).
<input type="checkbox"/>	Diarrhea, vomiting, or abdominal pain.
<input type="checkbox"/>	New onset of severe headache, especially with a fever.

### Section 2: Close Contact/Potential Exposure

If staff members or students have experienced any of the following situations, that indicates a possible exposure to illness that puts them at risk for spreading illness to others, please do not attend school (see the when to return to school chart below).

<input type="checkbox"/>	Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person with confirmed COVID-19; OR
<input type="checkbox"/>	Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person under quarantine for possible exposure to COVID-19; OR
<input type="checkbox"/>	Traveled to or lived in an area where the local health department is reporting large numbers of COVID-19 cases.
<input type="checkbox"/>	New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough baseline);

## COVID-19 SYMPTOM GUIDANCE

Exposure	High Risk Symptoms	Moderate Risk Symptoms
To a person with COVID-19	<ul style="list-style-type: none"> <li>• New cough</li> <li>• Difficulty breathing</li> <li>• Loss of taste/smell</li> </ul>	<ul style="list-style-type: none"> <li>• Fever (<math>\geq 100.4^{\circ}\text{F}</math>) or chills</li> <li>• Congestion/runny nose</li> <li>• Nausea/vomiting/diarrhea</li> <li>• Sore throat</li> <li>• Headache</li> <li>• Muscle or body aches</li> </ul>

### SCENARIO 1: What to do if a student has symptoms of COVID-19?

Screening Results	Does the Child Require a COVID-19 Test?	When Can the Child Return to School?
1 moderate risk symptom	No	Return to school 24 hours after fever resolution and symptoms improvement without the use of fever reducing medication.
AND		OR
No COVID-19 exposure		If the provider believes that an alternate diagnosis is the cause of signs and symptoms, return precautions should be specific to diagnosis.

### SCENARIO 2: What to do if a student has symptoms of COVID-19?

Screening Results	Does the Child Require a COVID-19 Test?	When Can the Child Return to School?
1 high risk symptom	YES	<p style="text-align: center;"><b>Negative COVID-19 Test:</b></p> Return to school 24 hours since resolution of fever without the use of fever-reducing medications
OR > 2 moderate risk symptoms		OR
AND		If the provider believes that an alternate diagnosis is the cause of signs and symptoms, return precautions should be specific to diagnosis.
No COVID-19 exposure		<p style="text-align: center;"><b>Positive COVID-19 Test:</b></p> Return to school 24 hours since resolution of fever without the use of fever-reducing medications AND improvement in symptoms AND At least 10 days have passed since symptoms first appeared.

**SCENARIO 3: What to do if a student has a COVID-19 EXPOSURE?**

Screening Results	Does the Child Require a COVID-19 Test?	When Can I Return to School?
EXPOSURE to a person with COVID-19	Can be considered based on county resources	Quarantine for 14 days from last exposure to a person with confirmed or suspected COVID-19. This could be $\geq$ 14 days depending on the last point of contact. If student or staff members develops high risk or moderate risk symptoms during quarantine, they need to be evaluated for COVID-19.

**HIGH RISK POPULATION**

It is strongly recommended that all families review guidance from CDC pertaining to high risk populations. For students who may be considered to be at higher risk, parents should consult with their physician to determine whether it is safe for the student to participate in face to face instruction, or whether they are better suited to participate virtually. Depending on CDC guidance and potential concerns regarding your student, the district may require a physician’s note prior to allowing face to face instruction.

**SOCIAL DISTANCING**

The District will engage in social distancing where possible. This includes classrooms, hallways, large gathering spaces, playgrounds, bathrooms etc. Desks will be arranged for maximum distance between students. Where social distancing is not possible, face coverings will be required.

**SHARING OF ITEMS/SUPPLIES**

Shared items will be cleaned in between each use or set aside for 72 hours before the items can be used again. Library books, for example, will be set aside for 72 hours, upon return, before they will be placed back in circulation.

**OTHER INFORMATION**

- Those allowed into the school building may be screened including temperature checks using non-contact thermometers.
  
- Those who are identified to have a fever and/or cough may be instructed to wear an appropriate mask, use hand sanitizer, and go to a designated isolation area to be picked by parents or guardians using the old main entrance.
  - It is highly advisable the Strasburg employee wear a mask in this situation.
  - Individuals suspected of being exposed to COVID-19 may be excluded from entry into the building and the child will be escorted out.

- In the event a student needs to be sent home:
  - For students who exhibit symptoms (fever, cough, etc.) as defined by the health department guidelines, and whose parents are unable to be located, the alternate contact person will be called to pick up the student.
  - A member of the faculty/staff may be asked to transport the student home for parents who are unable to pick up their child due to a lack of transportation. Both the staff member and the student will be required to wear a mask.
- Until further notice the district will not admit visitors into the building unless approved by the administration. Postal deliveries may take place as normal.

## **NURSING**

- Strasburg nursing staff will keep regular logs of health room visits. The name and other information will be recorded of any student or staff who visits the nurse's office. Due to student privacy, these records are not public; however, information may be shared with the Cass County Health Department as appropriate.
- The Cass County Health Department will provide guidance on students and staff who have had contact with people who are suspected COVID-19 positive.

## **CUSTODIAL**

- Strasburg Schools will maintain adequate supplies of personal protective equipment, soap, paper towels, and hand sanitizer throughout the school. The Custodial Department will ensure items are in stock and available for use.
- The Strasburg custodial staff will clean frequently-touched surfaces and objects with district-supplied cleaning and disinfectant products. This may include electro-static sprayers, fogging machines, etc. Computer safe disinfectant methods will be used for computers and keyboards.
- In addition to CDC cleaning recommendations, the district has purchased electrostatic sprayer for cleaning the building. A safe, EPA-approved water-soluble disinfectant is used to lay down an even, uniform and wraparound layer of germ-killing power. All surfaces from floor to ceiling will be disinfected daily with this sprayer.
- An hourly disinfecting schedule has been developed and will be implemented.
- In the event of a positive COVID person in the building, the area will remain unoccupied for 24 hours to protect staff and students. The area will be extensively cleaned to meet standards before reopening.

### **Classroom Cleaning:**

To support the work of our custodial staff and their efforts to disinfect the building to minimize the risk for the students and staff, we will have the following guidelines in place for school access after the school day and during the weekends.

- We ask staff who do not have any contractual responsibilities after school to leave their classrooms at a reasonable time each day.
- Before staff leaves, they should clean their desk area of papers, clean whiteboards, stack chairs and clear the floor area. This will allow custodial staff the time to properly disinfect the area.
- Staff should not come back on campus until the next day when possible.
- Staff should contact the building principal if access to the school is needed after school hours or on the weekends.
- Custodial staff will disinfect all commonly touched surfaces and areas that are used for after school events and meetings.

## **FOOD SERVICE**

- Students will wash hands prior to eating
- Lunch shifts will be staggered as much as possible to minimize the number of students gathered in the cafeteria.
- All meals will be plated or boxed.
- Students will sit with their classes and follow social distancing guidelines: 1 class in the cafeteria at a time, other classes will eat in their classroom or gym depending on the number of students in a class.
- All tables will be cleaned and disinfected thoroughly between lunch shifts.

## **STUDENT TRANSPORTATION DURHAM BUS SERVICES**

- Due to COVID-19 social distancing recommendations we highly recommend students provide their own transportation.
- Parents are encouraged to transport their children.
- Bus drivers and monitors are required to wear face coverings while students are loading and unloading.
- Students should utilize face coverings while on a bus.
- Family members will be seated together while riding the bus.
- Bus drivers will seat students based on pick up order. Students picked up first should immediately move to the back of the bus. This will be their assigned seat for the trip home as well in an attempt to control students walking past each other.
- Buses will be appropriately cleaned and disinfected after each route.
- Buses will have hand sanitizer available on each route.

## REOPENING OPTIONS FOR THE DISTRICT

Strasburg Schools will have three (3) options available to consider for reopening. Each status may result in changes to the learning environment, but the information on the following pages are general guidelines that would be in place for at least a Green status. **It is the intent of the district to open in GREEN status at the time of this publication.**

### GREEN:

- Regular classroom environment
- All students selecting traditional learning option may be present
- Families may opt for online learning due to safety concerns

### YELLOW:

- School remains open w/partial student attendance.
- A/B Day method used with Monday & Tuesday or Thursday & Friday (Wednesday would be a disinfecting day) student attendance for 2 days per week.
- A/B Day is assigned by households so those living together attend on the same day.
- Bus routes will be factored into A/B Day assignments to reduce the number of riders on a given day as much as possible.
- May or may not result in a 50/50 split in each classroom.

### RED:

- Remote - Online Learning Only, No Face-to-Face classes.

## **ELEMENTARY: KINDERGARTEN-FIFTH GRADE**

### **Remote-Online Learning Option**

**\*If the District is forced to shut down in the future, this plan will be utilized by all students.**

- Elementary students will have the option to enroll in online courses taught by a Strasburg District teacher via an online format or the student will be enrolled in Launch which is an online service provider (waiting on final enrollment numbers to make the best decision for our students). \*\*\* If the district decides to use Launch as our provider, parents that have registered for the Remote-Online Learning Option will be contacted by the district to set up this service.
- If courses are taught by a Strasburg District teacher:
  - K-2 will use SeeSaw as their online platform, 3-5 will use Google classroom.
  - Some teachers may also choose to use paper packets to supplement online learning. These packets will be available for pickup at the school on Monday and should be returned the following Monday when picking up new packets.
  - Students may be provided with textbooks or other materials that are property of the school district and must be returned at the conclusion of virtual learning.
  - Families are expected to provide their own art supplies (markers, crayons, scissors, glue, etc...) for completing projects.
  - Students will have access to many learning websites. Usernames and passwords will be provided.
- The parent/guardian must register using the Intent to Return form by noon on Thursday, August 13, 2020 to enroll for remote-online learning. Once a student is registered for online learning this must continue for the entire fall semester. The desire for remote-online learning can be re-examined for the spring semester in early December.
- Each student will be assigned a Chromebook for online learning.
  - The student and parent(s) must sign a technology agreement.
  - A technology fee will be required to assure the equipment is returned in the same condition as issued. If you submit a free and reduced application (even if you don't qualify) the fee will be waived.
- It is the responsibility of the student and the student's parents or guardians to ensure internet connectivity is regularly available for the student via home or publicly available internet.
- Remote-online learning will follow the same learning goals and expectations of the regular classroom.

- Not all assignments and activities will be the same as those given in person, but they will be equitable.
  - Students are expected to complete all work and assessments.
  - Grades will be earned and posted on TeacherEase for students in grade 3-5. Grades K-5 will be informed of progress towards learning goals at midterm and end of quarter.
  - Online coursework with all necessary links will be posted on Monday mornings. Work is expected to be completed and turned in by Friday at 3:30.
  - Failure to complete courses could result in loss of future virtual learning opportunities.
  - Students must complete the virtual learning courses to advance grade levels or move on to the next course.
- Teachers will create and maintain a website that will be linked to the district's website. Teachers will update this site weekly with learning goals and other information for parents.
  - Students who register for remote-online learning continue to have the same privileges as all other students attending school face-to-face. This includes, but is not limited to, checking out books from the school library.
  - Parents and students must be committed to the time and effort required for virtual learning to happen. Parents will need to provide extensive support for their child for learning to happen.
  - Teachers will be available to meet with students through video conferencing at certain prearranged times each week. The schedule will vary depending on the age and coursework for each student. Video recordings of lessons may be available, as well.
    - Teachers will communicate with parents through phone calls and/or e-mails as needed. Parents should check the teacher's website for general information.
    - Conferences may be conducted through video conferencing.
  - Students who have an IEP or Section 504 Plan will continue to receive services.
    - Special Education and Section 504 plans may be modified for virtual learning and implemented to accommodate the needs of each student based on findings of the IEP team.
    - The special education teacher will inform teachers of a student's learning goal and maintain contact with regular classroom teachers on student progression toward those goals.
    - The special education teacher will assist the regular classroom teacher in creating appropriate online materials.
    - The special education teacher will conduct regular screenings either in person or through video conferencing to monitor progress.

- Occupational Therapy, Physical Therapy, and Speech Services will be available for students who have these in their plans. Students may need to come to the school building for services.
- Parents must provide their own transportation.
- Other services may include: counseling services; suicide prevention.

## **ELEMENTARY: KINDERGARTEN-FIFTH GRADE**

### **In - Person (Traditional) Option**

- In-person classes will be taught from an online format (meaning teachers will be using google classroom and/or seesaw in person as well), and temporary school closures would transition instruction to virtual learning immediately and remain in place until reopening. The parent/guardian of the student must register using the Intent to Return form by noon on Thursday, August 13, 2020 to select In-Person learning for the fall semester.
  - Students who begin in-person classes will be transferred to remote -learning with their teacher in the event of a district closure.
  - Students who select in-person learning will be returned to the same course schedule in the school building at the end of a school closure.
- Every best effort will be made to maintain stable groups. Children may remain in one classroom for learning except for Physical Education. Class may occur outside at times.
- Large gatherings (such as school assemblies and school-wide celebrations) will not occur. Other gatherings will be limited. This may result in:
  - Altered cafeteria procedures
  - Limited attendance and/or guidelines at events (if they occur)
  - Concert and performances in small groups
  - Modified bus loading and unloading procedures
  - Cancellation or modification of school dances or parties
- Classroom protocols will include assigned seating and other measures to minimize contact. Flexible seating may be available, but the student would use the same seat for the whole day.
- The option of closing the district will be included in the protocol when individuals test positive for COVID-19.
- Bus transportation is available to families, but please note the Durham Bus Regulations.

- Due to COVID-19 social distancing recommendations we highly recommend students provide their own transportation.
  - Students cannot arrive at school prior to 8:15 when doors will open.
  - Due to social distancing guidelines, students will need to wear a mask upon entering and exiting the building. Students will be asked to wear masks when 6ft social distancing for less than 15 minutes can not be achieved (hallways would be an example)
  
- Recess may be structured for certain classes to be in certain areas allowing classes to stay with their cohort group (rotating on a daily basis). Equipment will be cleaned after use based on health care recommendations.
  
- Elementary students will have access to PE, Art, Music, Special Education, Title and intervention, regardless of in-person or online.
  - Elementary PE courses will be modified for social distancing or at-home activities.
  - Students will have access to the library in a limited capacity regardless of attending in-person or through virtual learning. Those doing virtual learning may check out books, but may consider coordinating with the librarian in advance on interests and availability of books.
  
- Special Education services will be provided as outlined in the IEP or Section 504 plan and created by the team members.
  - Should the district close, students with IEPs or 504 plans will continue to receive services from their special education teacher.
  
- All water fountains in the school have been upgraded to include bottle filler stations. Students will be discouraged from using the mouthpiece for drinking. Students will fill their water bottles at these stations. Water bottles will be kept with the student or in a safe place in the classroom depending on the age group. Students will need to bring their own water bottles from home.
  
- Schools will make reasonable best efforts to minimize the risks; **however attending our school in-person will introduce a greater risk of exposure.**
  
- All classrooms will have hand sanitizer available to students as well as hand sanitation stations throughout the building.

## **MIDDLE SCHOOL REMOTE-ONLINE LEARNING OPTION**

**\*If the District is forced to shut down in the future, this plan will be utilized by all students.**

- Middle school students will have the option to enroll in online courses taught by a Strasburg District teacher via an online format or the student will be enrolled in Launch which is an online service provider (waiting on final enrollment numbers to make the best decision for our students). \*\*\* If the district decides to use Launch as our provider, parents that have registered for the Remote-Online Learning Option will be contacted by the district to set up this service.
  
- If courses are taught by a Strasburg District teacher:
  - Courses are developed by district teachers and are aligned to district learning goals.
  - The majority of material for learning will be available online, but some resources may need to be picked-up from the school for some of the activities to take place. Some teachers may also choose to use paper packets to supplement online learning. The classroom teacher will contact you if materials need to be picked up. Pick up will be available during school hours on Mondays and should be returned the following Monday.
  - Students may be provided with textbooks or other materials that are property of the school district and must be returned at the conclusion of online learning.
  
- The parent of the student must register using the Intent to Return form by noon on Thursday, August 13, 2020. Once a student is registered for online learning this must continue for the entire fall semester. The desire for virtual learning can be re-examined for the spring semester in early December.
  
- Each student will be assigned a Chromebook for online learning.
  - The student and parent(s) must sign a technology agreement.
  - A technology fee will be required to assure the equipment is returned in the same condition as issued. If you submit a free and reduced application (even if you don't qualify) the fee will be waived.
  
- It is the responsibility of the student and the student's parents or guardians to ensure internet connectivity is regularly available for the student via home or publicly available internet.

- Parents and students must be committed to the time and effort required for virtual learning to happen. Parents will need to provide extensive support for their child for learning to happen.
  
- Remote-online learning will follow the same learning goals and expectations of the regular classroom.
  - Not all assignments and activities will be the same as those given in person, but they will be equitable.
  - Students are expected to complete all work and assessments and turn them in by the given deadline. .
  - Grades will be earned and posted on TeacherEase.
  - Online coursework with all necessary links will be posted on Monday mornings. Work is expected to be completed and turned in by Friday at 3:30.
  - Failure to complete courses could result in loss of future virtual learning opportunities.
  - Online assessments will be given limited availability.
  - Students must complete the virtual learning courses to advance grade levels or move on to the next course.
  - Video recording of classroom lessons may be available through Google Classroom.
  - Administration will be notified of excessive missing/incomplete assignments.
  - Students will have access to many learning websites. Usernames and passwords will be provided.
  
- Teachers will be available to meet with students and parents through video conferencing at certain prearranged times each week.
  - Teachers will communicate with parents through phone calls and/or emails as needed.
  - Teachers will create and maintain a website that will be linked to the district's website. Teachers will update this site weekly with learning goals and other information for parents.
  - Parents should check TeacherEase and teacher websites regularly.
  - Parent-Teacher conferences may be conducted through video conferencing.
  
- Students who register for remote - online learning will continue to have the same privileges as all other students attending school face-to-face. They are Strasburg students and have the same opportunities for participating in athletics, activities, dances, access to the counselor and career planning.
  - Students participating in Remote -Learning are still eligible for MSHSAA Sports and Activities if they meet the enrollment, grade, and citizenship requirements.

- Students who have an IEP or Section 504 Plan will continue to receive services.
  - Special Education and Section 504 plans may be modified for virtual learning and implemented to accommodate the needs of each student based on findings of the IEP team.
  - The special education teacher will inform teachers of a student's learning goal and maintain contact with regular classroom teachers on student progression toward those goals.
  - The special education teacher will assist the regular classroom teacher in creating appropriate online materials.
  - The special education teacher will conduct regular screenings either in person or through video conferencing to monitor progress.
  - Occupational Therapy, Physical Therapy, and Speech Services will be available for students who have these in their plans. Students may need to come to the school building for services.
  - Students may need to come to the school building for services. Parents must provide their own transportation.
  - Other services may include: counseling services; suicide prevention.

## **MIDDLE SCHOOL In- Person (Traditional) Option**

- In-person classes will be taught from an online format, and temporary school closures would transition instruction to virtual learning immediately and remain in place until reopening. The parent/guardian of the student must register using the Intent to Return form by noon on Thursday, August 13, 2020 to select In-Person learning for the fall semester.
  - Students who begin in-person classes will be transferred to virtual learning with their teacher in the event of a district closure.
  - Students who select in-person learning will be returned to the same course schedule in the school building at the end of a school closure.
- At the beginning of the school day students will report to their homeroom teacher. At that time students that will be eating breakfast will go to the cafeteria and will sit at an assigned seat to allow for social distancing. If a student is not eating, they will remain in their homeroom. There will be no morning gym time.
- Classroom protocols will include assigned seating and other measures to minimize contact.
- Schools will make reasonable best efforts to minimize risks; **however, attending our school in-person will introduce a greater risk of exposure.**
- Students in grades 6-8 will retain a “normal” schedule, but interactions outside the classroom will be limited in order to reduce the expansion of the established groups. Students will be encouraged to sit near the same peers whenever possible in classrooms or other places throughout the building.
- Large gatherings will be limited. This may result in:
  - Students reporting to a classroom upon arrival
  - Altered cafeteria procedures
  - Limited attendance and/or guidelines at events (if they occur)
  - Concert and performances in small groups
  - Modified bus loading and unloading procedures
  - Cancellation or modification of school dances or parties
- The option for closing of the district will be included in the protocol when an individual has tested positive for COVID-19.

- Due to COVID-19 social distancing recommendations we highly recommend students provide their own transportation.
  - Students cannot arrive at school prior to 8:15 when doors will open.
  - Due to social distancing guidelines, students will need to wear a mask upon entering and exiting the building. Students will be asked to wear masks when 6ft social distancing for less than 15 minutes can not be achieved (classroom group work would be an example).
  
- Middle school students will have access to PE, Art, Music, Special Education, Title , and intervention, regardless of in-person or online.
  - Middle School courses will be modified for social distancing or at-home activities.
  - Middle School Art and Music activities will be presented by the teachers as usual with face-to-face classes.
  - Choir/Vocal Music classes may require students to wear masks and greater social distancing based on CDC recommendations.
  - Students will have access to the library in a limited capacity regardless of attending in-person or through virtual learning.
  
- Special Education services will be provided as outlined in the IEP or Section 504 plan and created by the team members.
  - Should the district close, students with IEPs or 504 plans will continue to receive services from their special education teacher.
  
- All water fountains in the school will be upgraded to include bottle filler stations (where needed). Students will be discouraged from using the mouthpiece for drinking. Students will fill their water bottles at these stations. Water bottles will be kept with the student or in a safe place in the classroom depending on the age group. Students will need to bring their own water bottles from home.
  
- All classrooms will have hand sanitizer available to students as well as hand sanitizing stations throughout the building.

## ATHLETICS

- Please note, we do not know what the fall or winter sports seasons will be like. We hope to have regular sports seasons as we have traditionally done; however, we are working with MSHSAA and local state health leaders to determine the best plans of action. Please note the following scenarios are **OPTIONS** or possibilities that could be put in place to reduce the spread of COVID-19 when sports and activities begin. We want to prepare families and the community that things could look different this school year. **Again, these are OPTIONS, nothing has been determined at the time of this release.**
  - Social distancing requirements by spectators
  - Health screenings prior to games
  - General number of people in attendance may be limited (based on square footage in the playing area).
  - Audience limited to student-athlete immediate family members and staff
  - Some sports may be approved to happen this year while other sports may be cancelled for the school year.
  - Schools may be able to have related activities at the school, but there may be no games or travel to other schools
  - No athletics or activities happen this year

## **IN THE EVENT OF A SUSPECTED CASE OF COVID-19**

- An employee or student doesn't feel well and visits the school nurse.
- The nurse determines symptoms may be COVID related.

In the event of suspected case of COVID-19, the following steps will be followed:

### EMPLOYEE:

- The employee will contact their healthcare provider and the provider will arrange testing.
- If the employee tests positive for COVID, the provider that ordered the test will call the employee with the positive result.
- The Cass County Health Department will also contact the employee and conduct a risk assessment (contact tracing).
- The Cass County Health Department will provide directions to individuals at risk of being infected.
- In the event of any employee displaying symptoms and is to return home or test positive for COVID-19, the employee may use PTO or may request in writing, for extended FMLA leave through the Families First Coronavirus Response Act. Documentation of these options and guidelines will be provided to all district employees.

### STUDENT:

- The school nurse will contact the parent. The student will be moved to the isolation room to wait for the parent to arrive. The area will be cleaned according to policy.
- When the parent arrives, the parent will call the school and a staff member will escort the student out to the parent.
- The nurse will encourage the parent to have the child tested.
- The nurse will notify the Superintendent and discuss the next steps.
- The healthcare provider will arrange for the student to be tested. If the student tests positive for COVID, the healthcare provider will contact the parent.
- The Cass County Health Department will also contact the employee and conduct a risk assessment (contact tracing).
- The parent will be asked about any close contact the student may have had from the 48 hours prior to symptoms up to the day the student began isolation measures.
- Cass County Health Department will direct the parent on what the student and any other person with possible risk of infection should do.

### NEXT STEPS:

1. If the employee or student has been told to self-isolate, they should contact the Superintendent. The school will check to see if there are other family members in the school district and the family members may be excluded from attending school for up to 14 days or a negative COVID-19 test is documented and returned to the district. Online learning will be available to any student who is excluded due to health reasons or as

precautionary measures. The teacher will continue to teach via google classroom until their return to the school.

2. The Superintendent will advise the Board of Education
3. Superintendent will consider initiating the following Positive COVID-19 Protocols:
  - a. The Cass County Health Department will be contacted by the district for additional guidance.
  - b. The option of closing the building for 24-48 hours will be considered.
  - c. Official communication to the Board of Education and families will come from the Superintendent.
  - d. The Superintendent will follow up with the staff member or family of the student.

## **COMMUNICATION AND NOTICE**

- Regular updates will be provided to the Board of Education and the community. The best place for updates will be:
  - District Website, Strasburg PTO Facebook page, parent emails, and the One Call Now System.

## **AUTHORITY TO CLOSE SCHOOL**

- The Board of Education has approved the Superintendent to close and/or open school due to outbreaks of COVID-19 in the school building, the district, the community or upon the recommendations of local or state health authorities. The district may also be closed due to excessive absenteeism of faculty/staff or students due to health conditions. The district must have enough students and staff to function effectively and for learning to occur.
- When closed, the building may or may not be off-limits to students or staff and students. If the district is closed only to students, employees will be required to continue to perform their regular duties and regular responsibilities except as directed by the Superintendent.
- The Superintendent may cancel activities on district property by outside groups, even if the district remains open. When the district is closed, activities scheduled at the district and other locations involving students and/or staff would also be cancelled.
  - Any cancellations will be posted on the district Facebook page and sent to parents through the One Call Now System.
- Per recommendation from the Missouri Center from Public Health Excellence, the district may consider the following steps:

- If there is a COVID-19 case: identify who the individual was in contact with, within a 6-foot space, for at least 15 minutes. If specific contacts cannot be identified, quarantine everyone who was in the same room, bus or other areas they were in. Schools will need to keep room/bus logs or photos in order to do this contact tracing. By having seating charts, bus seating charts or photos the number of students needing to be quarantined can be minimized.
  - It is recommended that if there are over 5% of the student body in a building or district that test positive any day, 4% that test positive over 2 days in a row, or over 3% for 3 days in a row that the District closes for 10 days.
  - Consult regularly with the Cass County Health Department Officials before reopening.
- This draft may be updated by the district administration based on the conditions in the community or with changes to CDC or Cass County Health Department Policies.

## **CONTACT INFORMATION**

If you have any questions regarding the Re-Opening Plan, please contact the following:

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