

APPLICATION FOR SUBSTITUTE TEACHING

STRASBURG C-3 SCHOOL DISTRICT
600 W State Rt. E Highway
STRASBURG, MO 64090
Telephone: 816-680-3333 Fax: 816-865-3349

Name _____
Last First Middle

Address _____
Street City State Zip

Social Security No. _____ Phone No. _____

Are you certificated in MO? ___ Yes ___ No Is your certificate current? ___ Yes ___ No

If yes, degree received in: Year: _____ From: _____

If no, number of college hours: _____ From: _____

Are you or have you substitute taught in any other school districts? ___ Yes ___ No

If yes: When: _____ Where: _____
When: _____ Where: _____
When: _____ Where: _____

On the back of this page, please list the names, addresses, and telephone numbers of three people who can speak to your character and/or skills needed for the job you are applying:

Age level you feel most comfortable subbing (Circle appropriately): All or K 1 2 3 4 5 6 7 8

Days available during each week (Circle appropriately): All or M T W TH F

IN CASE OF AN EMERGENCY, CONTACT LOCALLY

Name Relationship Phone #s

Name Relationship Phone #s

Physician's Name Office Phone Hospital Preference

Allergies / Daily Medications

Signed _____ Date _____

The Strasburg C-3 School District is an Equal Employment Opportunity Employer and does not discriminate on the basis of race, sex, age, handicap, religion, national origin or any other basis prohibited by applicable law.

STRASBURG C-3 SCHOOL DISTRICT

600 WEST STATE RT E
P.O. BOX 244
STRASBURG MO 64090



Larry M. Amone, Superintendent

Telephone (816) 680-3333

Fax (816) 865-3349

lamone@strasburg.k12.mo.us

We very much appreciate that you have chosen to substitute teach at the Strasburg School District. Below is a list items that we ask that you do your best to follow:

- Your hours will be from 8:15 am to 3:30 pm
- Check in at the office to sign appropriate paperwork and to receive any needed direction for the day
- Please have students address you as Mr., Mrs., Ms. (Last Name)
- Always dress appropriately (Dress casual, slacks, collared shirt, dresses, skirts)
 - On Fridays – Jeans are allowed with blue/white shirts or Strasburg shirt.
- Do not leave your classroom students unattended
- Please use appropriate language at all times
- Please be a positive role model at all times
- Follow the teacher's lesson plans to the best of your ability
- Do not allow students to log on to the computers unless specified in teacher's lesson plans (Please monitor their computer usage)
- Please adhere to the teacher's classroom rules/discipline
- Leave detailed notes for the teacher regarding any student behavior issues if need be
- Please do not use your cell phone during class time
- Students are not to use or have their cell phones out during school. If so, bring any phone to the office.
- You will be paid on the 20th of each month.

Thank you for subbing for the Strasburg C-3 School District